

Acute Training Solutions

All Wales Manual Handling Passport Scheme Train The Trainer

Course duration **4 days**

This Scheme has been developed by the Welsh Assembly Government and Health & Safety Executive (HSE) in order to make the standards of Manual Handling consistent across the country. Employers & employees both benefit from having a recognised training standard that can be transferred to all departments within the organisation.

PLEASE NOTE: The practical equipment (bed & hoist) are essential to this training and will need to be made available for delegate use during this course.

Course Structure

Day 1

Introduction

- Qualities of a trainer
- Trainer charter
- Ice breakers
- How do we communicate
- Types of learners
- Training aids and equipment
- Training assessment
- Feedback
- What spoils a session?
- All Wales Passport information
- What is manual handling?
- Accident statistics
- All related legislation
- Risk assessment

Aims & objectives

- Discuss the working environment
- Have an understanding of the legislation associated with Manual Handling
- Deliver PASSPORT training to staff in house
- Be able to monitor manual handling tasks as they are carried out
- Have the ability to make risk assessments and decisions related to manual handling tasks.

Day 2

Aims & Objectives

- Condemned lifting practices
- Pressure sores
- Ergonomics
- Spinal awareness
- Principles of safer lifting
- Base to face
- Module A ~ practice
- Module B ~ practice

Day 3

Aims & Objectives

- Module C ~ practice
- Module D ~ practice
- Module E ~ practice
- Module F ~practice

Day 4

Aims & Objectives

- Recap, time for covering any more practical exercises, revision
- EXAM 1 ½ HOURS
- Practical assessment 30 minutes per delegate

Final assessment will consist of:

A 30 minute presentation of theory, practice or demonstration on a chosen session

Candidate will be expected to:

- Set up the delivery
- Make up handouts and arrange aids

Tutor and Peer Feedback - Written paper/course evaluation