

Acute Training Solutions

Basic Life Support - Risk Assessment Template

Directorate/Service:	Original Assessment Date:
Dept/Ward/Other:	Dates on which reviews have taken place:
Site:	Date of next review:
Address:	Name of Assessor:
	Signature of Assessor:
Description of the task/activity/issue	
First Aid provision for non-clinical areas Frequency of task/activity: Daily	
Please identify category of people affected:	Staff /Patients/Visitors/Contractors
Estimate of number of people affected by hazard:	1000+
Hazards identified:	Significant consequences:
1) Electricity- Failure to securely isolate electrical systems and equipment during work on them, poorly maintained electrical equipment. 2) Manual Handling- repetitive and/or heavy lifting , bending and twisting, exerting too much force, handling bulky or unstable loads, handling in uncomfortable working positions 3) Machinery-Loose hair or clothing becoming tangled in machinery, being hit by moving parts or material thrown from machinery, contact with sharp edges. 4) Slip and trip hazards- Uneven floors, staircases, trailing cables, obstructions, slippery surfaces due to spillages, worn carpets and mats and poor housekeeping. 5) Working at height- Overreaching or overbalancing when using ladders/stepladders/stools, falling off or falling through a roof 6) Chemicals-Exposure during handling, spillages, splashing ,leaks and accidental consumption 7) Workplace transport- Hit by, against or falling from a vehicle, being hit by part of a load falling from a vehicle, being injured as a result of a vehicle collapse or overturn 8) Violence and aggression- Punched, kicked, bitten and hit Calculate the Risk Rating without controls in place (please see matrix on following page): L (Likelihood) X C (Consequence) = Weekly x Moderate=Amber	1) Electric shock, leading to burns or heart attack 2) Fractures, lacerations, sprains and strains 3) Crush injuries, amputations, fractures, lacerations and eye injuries. 4) Fractures, lacerations, sprains and strains 5) Head injury, loss of consciousness, spinal injury, fractures, sprains and strains, lacerations. 6) Poisoning, loss of consciousness, burns, eye injuries, respiratory problems. 7) Crush injuries, head injury, fractures, sprains and strains. 8) Lacerations, sprains and strains

What controls are in place and used to reduce the risk:		
1) Emergency internal phone number to call for assistance 2) 24-7 A&E Department 3) Trained and qualified clinical staff Recalculate the Risk Rating with existing controls in place: $L \times C = \text{Yearly} \times \text{Moderate} = \text{Amber}$		
Are the existing controls listed above satisfactory? (Yes/No) If No, complete the following:		
Describe the key risk(s) to be addressed:		
Lack of first aid cover and arrangements		
What controls are in place and used to reduce the risk:	Lead	Date to be completed
Allocate an appointed person to take charge of first aid arrangements-low hazard department		
Install suitably stocked and in date first aid kit		
Provide sufficient number of qualified first-aider(s) so someone is always available to give first aid immediately following an incident- high hazard departments		
Recalculate the Risk Rating with the additional control measures in place: $L \times C =$		
Completed risk assessment template to be transferred onto Datix Risk Register and finally approved by the relevant lead.		